

# Enhanced security features

Every individual across your organisation is given a login, but our enhanced security features will give you the confidence that security can be maintained



Our architecture is designed with your organisations security front of mind

## Organisation settings

### Have full control over your organisation's settings

Your designated administrator has full control and flexibility to manage your organisations settings. On the portal, easily add and update billing information and personalise to your preferences by uploading a standard room greeting or logo to be used across the organisation. You can also set a preferred storage time for all call recordings to ensure data compliance.

## How do you benefit?



Make quick changes to your settings at any time without the need for assistance.



Designate a single person to maintain your organisations settings, reducing the risk of something going wrong!



Ensure data compliance with our automated storage plans

## User roles

### Assign security related roles through different user levels

Administrators can assign different users a security related role based on whether they are a team manager or user. This enables you to easily delegate tasks to team managers and provide them with access to specific user management features.

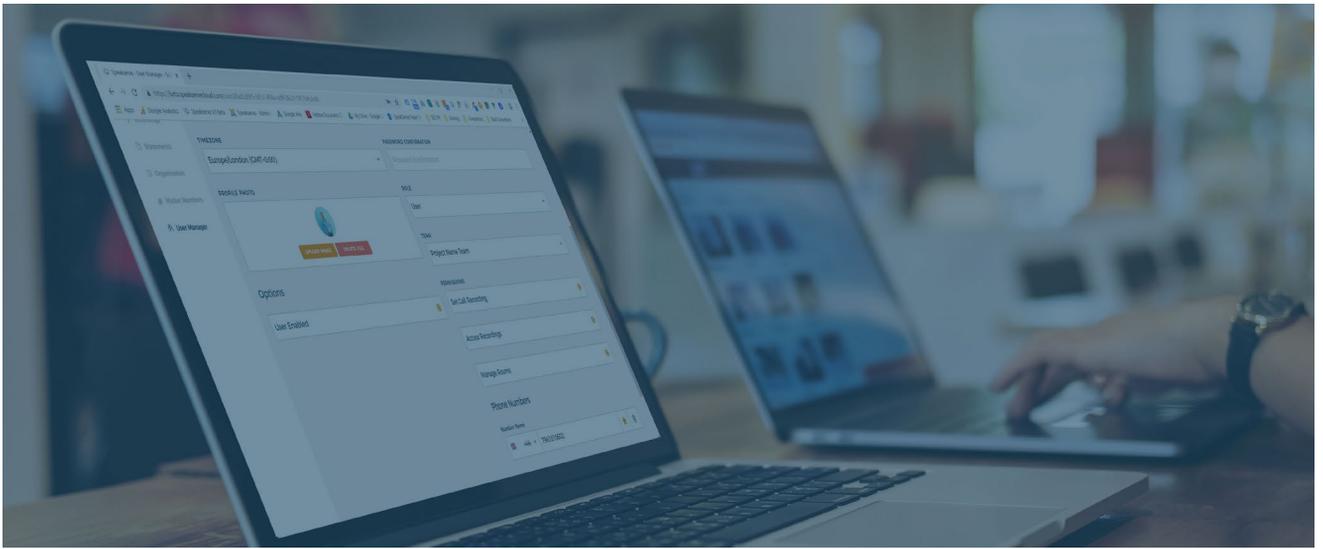
## How do you benefit?



Reduce workload by delegating to trusted team managers who can login as users to schedule calls and reset user passwords



Assigning control to team managers avoids hassle of setting up multiple admins within your organisation



## User permissions

Set permissions based on your user roles

Set user permissions so you can control what features and data individual users can and cannot access while using their portal. Permissions enable you to have the confidentiality you require across your organisation and can be turned on and off at your administrators discretion.

## How do you benefit?



Enhance security and prevent potential threats from occurring



Customise to your preferences, allow your users to have as much or as less visibility as you choose



Edit user details and receive access immediately to their live accounts at the click of a button.

## Secure data storage

Customisable storage plans for your call recordings

You can securely store call recordings across your organisation using your online portal. When you join us you are asked to choose a storage plan that best suits your preferences, this can be for as long as you require. You can download or delete you recordings at any time, or they will be deleted automatically in line with your storage plan.

## How do you benefit?



Store your recordings securely for data compliance and limit how long you store them for



Have complete flexibility to choose a storage plan that suits your business



Take away the administrative pain of managing and deleting your recordings

## Administrator **audit logs**

### Track user activity across your organisation

Track what your users are doing from the outset and know exactly how they're using the service. See the exact time and date your users have created rooms, scheduled calls, added contacts, played a call recording, requested a transcription and much more. Administrators are the first to be notified if a user edits room details or a scheduled call as well, ensuring maximum transparency.

## Security governance and **operational security**

### Know that your data security is important to us

We have a robust internal security process that are regularly audited, and our personnel have all received training in information and data security giving you the confidence that we care about your data.

## How do you **benefit?**



Easily export a data log of all activity from your portal



Identify any misuse from your audit log, helping you to make more informed decisions about security

## How do you **benefit?**



Have a clear understanding of how and where we process your organisation's data



Have confidence that our personnel receive adequate training on data security



Incident management and recovery processes in place, if required

## About **Speakserve**

Founded in 2002, Speakserve are the original pioneers behind the cloud-based conferencing space. Powered by our own technology, we provide professionals with a secure and easy-to-use conference call solution that supports the unique ways that they do business.

## Need more information?

Contact us